

Notice of Public Meeting
WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Winnemucca Convention & Visitors Authority Regular Meeting
Wednesday, January 17, 2018
4:00 PM:

Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Wednesday, January 17, 2018

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL, DETERMINATION OF QUORUM
2. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
3. MEETING NOTICE REPORT
4. BUSINESS IMPACT DETERMINATION - Is any proposed agenda item likely to impact a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon. Action will be taken.
5. PRIOR MEETING MINUTES, REVIEW & ACTION
 - 5.1. WCVA Meeting Minutes
[WCVA Meeting Minutes Dec 2017.pdf](#)

6. CLAIMS REVIEW & ACTION

6.1. WCVA Claims

[WCVA Claims Jan 2018.pdf](#)

7. GENERAL BUSINESS

7.1. Accommodation Tax 9-month Refund Requests, for possible action
Schick (\$496.08), Prestwich (\$648), Davey (\$432)

7.2. Tracy Guinn, Nev Dept of Transportation, 2018 Office Manager's Meeting, September 25-27, 2018, request for Joe Mackie Hall facility grant, for possible action
[2018 NDOT Office Manager's Mtg.pdf](#)

7.3. Lorraine Giurlani, Shooting the West Committee, WCVA involvement in event organization after 2018 symposium is completed, for discussion only

7.4. Review and possible approval of change orders for the fire suppression system from SimplexGrinnell for the pre-engineered covered arena metal building at Winnemucca Events Center, for possible action
[SimplexGrinnell change orders.pdf](#)

8. DIRECTOR'S REPORT

8.1. Financial reports on WCVA events

[Ranch Hand Rodeo Dec 2017.pdf](#)

[Tri-County Fair Dec 2017.pdf](#)

9. SECRETARY & COUNSEL'S REPORT

9.1. Review report for January

[Secretary & Counsel Report Jan 2018.pdf](#)

9.2. Delinquencies review; request for authorization of disclosure of confidential information of one or more licensees, status of delinquent tax liens & request for city business license action, for discussion & possible action

9.3. Update on 2018 Run-A-Mucca charitable lottery application to Nevada Gaming Commission, for discussion

9.4. Discuss allocation of 2018 Run-A-Mucca charitable lottery proceeds, for possible action

9.5. Update on electronic marquees on Joe Mackie Hall and West Hall of Convention Center, for discussion

10. BOARD ADMINISTRATOR REPORTS

10.1. Financial reports

[Room Tax Nov 2017.pdf](#)

[LGIP Dec 2017.pdf](#)

[Investment Acct Dec 2017.pdf](#)

- 10.2. Address Nevada Department of Taxation audit findings for year ending June 30, 2016 and June 30, 2017 and submit a plan of corrective action to the Nevada Department of Taxation, for discussion and possible action
[Swensen letters.pdf](#)
- 10.3. Request for appearance by WCVA representative to the January 30, 2018 Nevada Department of Taxation meeting to discuss completion of FY 2017 audit, for discussion and possible action
[Dept Taxation letter.pdf](#)
- 10.4. Designation of Auditor for FY 2018, 2019 and 2020 at a cost of \$19,000 per year, for possible action
[Steele & Associates Proposal.pdf](#)
11. OTHER REPORTS
 - 11.1. Miscellaneous reports
[NV Energy Nov 2017.pdf](#)

[Southwest Gas Nov 2017.pdf](#)

[WCVA Attendance Summary Dec 2017.pdf](#)

[WCVA Calendar.pdf](#)
12. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
13. ADJOURNMENT

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____

Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____

County Annex: 4th & Bridge St. at _____ A.M. By: _____

Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: January 17, 2018 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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